



# PONDEROSA FIRE DISTRICT

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## NOTICE OF PUBLIC HEARING

### REGULAR BOARD MEETING AND POSSIBLE EXECUTIVE SESSION OF THE PONDEROSA FIRE DISTRICT GOVERNING BOARD

Notice is hereby given to members of the Ponderosa Fire District (PFD) Board of Directors and to the general public that the PFD Governing Board will meet on **Thursday, July 18, 2019 at 6:00 p.m.** at Ponderosa Fire District Station #82 located at 11951 W. Shadow Mountain Dr., Bellemont, AZ for a Regular Board Meeting pursuant to A.R.S. § 38-431.02 which is open to the public. Members of the PFD Board may attend either in person or by telephone. Persons with disability may request a reasonable accommodation by contacting the Administrative Office at 928-773-8933 at least 24 hours prior to meeting time. The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3). **ALL ITEMS ARE SET FOR POSSIBLE ACTION.**

### AGENDA

1. CALL TO ORDER/ROLL CALL

Marina Mitchell, Chairman  
Ryan McKay, Clerk  
Julie Mabry, Member

Carey McDonald, Vice-Chairman  
Mark Christian, Member

Lee Antonides, Fire Chief  
Kristy Seifert, Office Manager

Kevin Stephens, Founder of Stephens & Co.

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTION OR PRESENTATIONS (*Chief Antonides*)

4. CALL TO THE PUBLIC

*Pursuant to A.R.S. § 38-431.01(H), the Board of Directors may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within the jurisdiction of the Board. At the conclusion of an open call to the public, individual members of the Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. If the item is an agenda item, please wait until a motion is made and seconded and after Board members have had the opportunity to discuss the motion. The public may then be recognized to speak before the Board takes a vote. All remarks should be addressed to the Board. Any member of the public desiring to address the Board must first be recognized by the Chairman, come forward, state their name and address in an audible tone for the record and shall limit their remarks to not longer than (5) minutes. A maximum of 15 minutes total has been allocated to this agenda item.*

5. APPROVAL OF MINUTES

- a. Review of Regular Board Meeting Minutes of Thursday, June 20, 2019. – **Handout 5.a.**

6. FINANCIAL REPORTS

- a. Discussion and possible action regarding financial reports Fiscal Year Ending June 30, 2019. *(Kevin Stephens, CPA)*

7. OLD BUSINESS

- a. Discussion and possible action regarding proposed PFD Fee Schedule. *(Chief Antonides)*
- b. Discussion and possible action regarding PFD wildland tracking spreadsheet. *(Vice-Chairman McDonald)*

8. CHIEF'S SUMMARY AND REPORTS

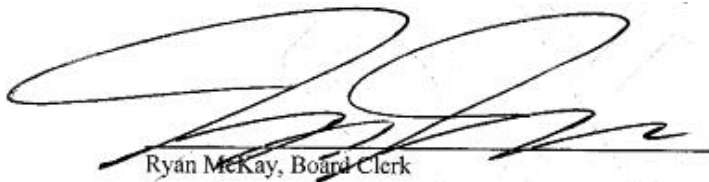
- a. Annual number of calls to-date and incident reports (response update). *(Chief Antonides)* – **Handout 8.a.**

9. NEW BUSINESS

- a. Review, discussion and possible action regarding Flagstaff I.T. engagement letter and presentation to the PFD Board. *(Chief Antonides & Brian Kelleher CEO of Flagstaff I.T. & Communications)*
- b. Discussion and possible action regarding VFIS Property Liability insurance renewal and VFIS Accident & Sickness insurance renewal. *(Chief Antonides)* – **Handout 9.b**
- c. Discussion and possible action regarding three year engagement letter with Saunders Company, Ltd., for fiscal year end 2019, 2020, and 2021 annual audit. *(Chief Antonides)*
- d. Discussion and possible action regarding evaluation and Fire Chief Job description. *(OM Seifert)*

10. EXECUTIVE SESSION

11. ADJOURNMENT



Ryan McKay, Board Clerk

\*Possible future agenda items:

1. New/Old Biz Discussion and possible action regarding Adoption of 2018 International Fire Code, IGA with SFM. *(Chief Antonides)*
2. Discussion and possible action regarding memorandum of agreement between Ponderosa Fire District and the Naval Observatory. *(Chief Antonides)*