

PONDEROSA FIRE DISTRICT
Public Safety Personnel Retirement System Local Board
Regular PSPRS Board Meeting Minutes

At location PFD Station #82
11951 W. Shadow Mountain Dr. Bellemont, AZ 86015
April 8, 2019 – 9:00 a.m.

MINUTES

1. **Call to Order** – Secretary Kennedy called the Regular PSPRS Board meeting to order at 9:04 a.m.

2. **Roll Call – Present:**
Terri Coufal, Member
Carl Whiting, Member
Tyler Packer, Member
Kristy Kennedy, Secretary
Lee Antonides, Fire Chief

- Absent:**
Ryan McKay, Board Chairman
Marina Mitchell, Member

3. **Pledge of Allegiance** - Lead by Firefighter Brandon Dorman

4. **Call to the Public** - None

5. **Approval of Minutes** -
 - a. **Approval of Regular PSPRS Board Meeting Minutes for Monday, December 10, 2018.** - Stand approved as written.

6. **New Business** -
 - a. **Discussion and possible action regarding the transfer of Matt Leon and Jose Jaime from PFD to Superstition and Phoenix Fire Departments PSPRS system.**
Discussion: Secretary Kennedy stated that part of the PSPRS Local Board responsibilities is to vote and acknowledge any personnel changes in our local system. Secretary Kennedy stated that the department received the resignations for both Matthew Leon and Jose Jaime indicating their last days with the department would be the 15th and 16th of February 2019. Ms. Kennedy stated that she updated the PSPRS system demographics for PFD and the contribution reports and the local PSPRS board needed to be informed and accept the transfer of those employees out of the PFD PSPRS System and on to their respective new departments. The board acknowledged and agreed.

Action: Member Packer made motion to approve and accept the transfer of Matt Leon and Jose Jaime from PFD to Superstition and Phoenix Fire Departments PSPRS system. Member Coufal seconded the motion; Vote was unanimous of those present.

 - b. **Discussion and possible action regarding the personnel additions of Michael Thorp and Paul Pugh to the PFD PSPRS system.**
Discussion: Member Whiting stated that any time personnel join or leave the PSPRS system that the local Board should approve adding and or removing them. Secretary Kennedy stated that the department hired two new full time employees. Ms. Kennedy

PONDEROSA FIRE DISTRICT
Public Safety Personnel Retirement System Local Board
Regular PSPRS Board Meeting Minutes

stated that Paul Pugh was hired on as a Captain having started February 5, 2019, and Michael Thorp was hired on as a Lieutenant having started February 19, 2019. Ms. Kennedy stated that she updated the PSPRS system demographics for PFD and the contribution reports and the local PSPRS board needed to approve and accept the new employees. The board had no questions for staff and accepted the new employees into the PFD PSPRS system.

Action: Member Whiting made motion to approve the personnel additions of Michael Thorp and Paul Pugh to the PFD PSPRS system. Motion seconded by Member Coufal; Vote was unanimous of those present.

- c. **Discussion and update regarding physicals and fit for duty status of PFD personnel.**
Discussion: Secretary Kennedy stated that the new employees had completed their physicals and were given status of fit for full duty. Ms. Kennedy stated that all full time firefighters are current on their annual physicals and stress tests and have fit for full duty status.

Action: No action needed.

7. **Adjournment** – By motion and there being no further business to discuss, the regular session of the PFD PSPRS Local Board held on April 8, 2019, adjourned at 9:09 a.m.



Ryan McKay, PSPRS Board Chairman
Clerk of PFD Board of Directors