



PONDEROSA FIRE DISTRICT

11951 W. Shadow Mountain Drive
P.O. Box 16359
Bellemont, AZ 86015
Phone: 928-773-8933 Fax: 928-773-8927
Email: office@ponderosafire.org
Website: www.ponderosafire.org



NOTICE OF PUBLIC HEARING

REGULAR BOARD MEETING AND POSSIBLE EXECUTIVE SESSION OF THE PONDEROSA FIRE DISTRICT GOVERNING BOARD

Notice is hereby given to members of the Ponderosa Fire District (PFD) Board of Directors and to the general public that the PFD Governing Board will meet on **Thursday, March 19, 2020 at 6:00 p.m.** at Ponderosa Fire District Station #82 at 11951 W. Shadow Mountain Dr., Bellemont, AZ for a Regular Board Meeting pursuant to A.R.S. § 38-431.02 which is open to the public. Members of the PFD Board may attend either in person or by telephone. Persons with disability may request a reasonable accommodation by contacting the Administrative Office at 928-773-8933 at least 24 hours prior to meeting time. The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3). **ALL ITEMS ARE SET FOR POSSIBLE ACTION.**

AGENDA

1. CALL TO ORDER/ROLL CALL

Marina Mitchell, Chairperson

Ryan McKay, Clerk

Mark Christian, Member

Lee Antonides, Fire Chief

Kristy Seifert, Office Manager

Carey McDonald, Vice-Chairperson

Julie Mabry, Member

Kevin Stephens, Founder of Stephens & Company, LLC.

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTION OR PRESENTATIONS

- a. Presentation and Discussion regarding growth and tax revenue with Armando Ruiz, Assessor for Coconino County. - (Chief Antonides)

4. CALL TO THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), the Board of Directors may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within the jurisdiction of the Board. At the conclusion of an open call to the public, individual members of the Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. If the item is an agenda item, please wait until a motion is made and seconded and after Board members have had the opportunity to discuss the motion. The public may then be recognized to speak before the Board takes a vote. All remarks should be addressed to the Board. Any member of the public desiring to address the Board must first be recognized by the Chairman, come forward, state their name and address in an audible tone for the record and shall limit their remarks to not longer than (5) minutes. A maximum of 15 minutes total has been allocated to this agenda item.

5. APPROVAL OF MINUTES

- a. Review of Regular Board Meeting minutes of Thursday, February 20, 2020. – Handout 5.a.

6. FINANCIAL REPORTS

- a. Discussion and possible action regarding financial reports ending February 29, 2020. (Kevin Stephens, CPA)

7. OLD BUSINESS

8. CHIEF'S SUMMARY AND REPORTS

- a. Annual number of calls to-date and incident reports (response update). – Handout 8.a. (Chief Antonides)
b. Discussion and update regarding 2020-2021 fiscal year budget workshops. (Chief Antonides)

9. NEW BUSINESS

- a. Presentation and possible action of fiscal year 2018-2019 annual audit by Saunders Company, Ltd. (James Saunders, CPA)
b. Discussion and possible action regarding contract between PFD and Loven Contracting. (Chief Antonides)
c. Discussion and possible action regarding emergency funds in response to COVID-19 state of emergency. (Chief Antonides)
d. Discussion and possible action regarding standard billing invoice and updating PFD Fee Schedule. (Chief Antonides)
e. Discussion and possible action regarding updating or implementing the following policies: (Office Manager Seifert)
 i. 40.00 EMPLOYEE BENEFITS -
 1. 40.05 Earned Paid Sick Time
f. Discussion and possible action regarding FY-21 Budget. (Chief Antonides)
g. Discussion and possible action regarding Strategic Planning Committee. (Chief Antonides)
h. Discussion and update regarding Station 82 capital fund and status of lots paid. (Office Manager Seifert)

10. EXECUTIVE SESSION - *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).*

11. ADJOURNMENT



Ryan McKay, Board Clerk