



# PONDEROSA FIRE DISTRICT

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## NOTICE OF PUBLIC HEARING

### REGULAR BOARD MEETING AND POSSIBLE EXECUTIVE SESSION OF THE PONDEROSA FIRE DISTRICT GOVERNING BOARD

Notice is hereby given to members of the Ponderosa Fire District (PFD) Board of Directors and to the general public that the PFD Governing Board will meet on Thursday, May 14, 2020 at 6:00 p.m. at Ponderosa Fire District Station #82 at 11951 W. Shadow Mountain Rd., Bellemont, AZ for a Regular Board Meeting pursuant to A.R.S. § 38-431.02. Members of the PFD Board may attend either in person or by telephone. Persons with disability may request a reasonable accommodation by contacting the Administrative Office at 928-773-8933 at least 24 hours prior to meeting time. The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3). **ALL ITEMS ARE SET FOR POSSIBLE ACTION.**

**In the best interest of protecting the health and safety of the public, the Governing Board will hold their public meetings with limited public access, until further notice. To join a meeting, you need the Google Meet mobile app or a supported web browser. You do not need a G Suite account.**

**Email:** To submit for consideration for Call to The Public please email [office@ponderosafire.org](mailto:office@ponderosafire.org) prior to the start of the meeting. Only comments received prior to the start of the meeting will be considered and included in the record.

**Phone:** You may call our designated call number for the meeting at 6:00 p.m.  
**Number: 260-577-6770** (you may need to use 1 and then dial remainder of number).  
**The access code is: 609 545 566#**

### AGENDA

1. CALL TO ORDER/ROLL CALL  
Marina Mitchell, Chairperson  
Mark Christian, Vice-Chairperson  
Vacant, Member  
Lee Antonides, Fire Chief  
Kristy Seifert, Office Manager

Julie Mabry, Clerk  
Ryan McKay, Member  
  
Paul Fox, CPA with Stephens & Company, LLC.

2. PLEDGE OF ALLEGIANCE
3. INTRODUCTION OR PRESENTATIONS

4. CALL TO THE PUBLIC

*Pursuant to A.R.S. § 38-431.01(H), the Board of Directors may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within the jurisdiction of the Board. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

5. APPROVAL OF MINUTES

- a. Review of Regular Board Meeting minutes of Thursday, April 16, 2020. – **Handout 5.a.**

6. FINANCIAL REPORTS

- a. Discussion and possible action regarding financial reports ending April 30, 2020. *(Paul Fox, CPA)*

7. OLD BUSINESS

- a. Discussion and update regarding Station 82 capital fund and status of lots paid. *(Office Manager Seifert)*
- b. Discussion and update regarding current Out-of-District billing and historic billing project. *(Office Manager Seifert)*
- c. Discussion and possible action regarding amendment of managed services contract with Flagstaff I.T. *(Office Manager Seifert)*

8. CHIEF'S SUMMARY AND REPORTS

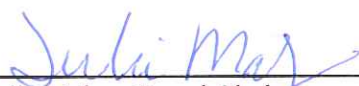
- a. Annual number of calls to-date and incident reports (response update). *(Chief Antonides)*

9. NEW BUSINESS

- a. Discussion and possible action regarding application received for vacant board seat. *(Office Manager Seifert)*
- b. Discussion and possible action regarding Invoice #20-066 Letter to the Board. *(Office Manager Seifert)*
- c. Discussion and possible action regarding Invoice #20-17-259 Letter to the Board. *(Office Manager Seifert)*
- d. Discussion and possible action regarding Invoice #18-328 Letter to the Board. *(Office Manager Seifert)*
- e. Discussion and possible action regarding possible extension of billing due dates because of the COVID-19 restrictions effecting personal finances. *(Office Manager Seifert)*
- f. Discussion and possible action regarding renewal of 7710 workman's Compensation Insurance and Resolution #2020-05. *(Office Manager Seifert)*
- g. Discussion and possible action regarding notice of Call of Election and Resolution #2020-04. *(Office Manager Seifert)*
- h. Discussion and possible action regarding transfer of \$19,340.05 from Station 82 Sub Capital fund to the General fund to cover Station 82 Improvements, Computer and I.T. software upgrades. *(Chief Antonides)*
- i. Discussion and possible action regarding transfer of \$1500.00 from Main Capital fund to the General fund to cover vehicle maintenance on Command 82. *(Chief Antonides)*
- j. Discussion and possible action regarding updating PFD Organizational Chart. *(Chief Antonides)*
- k. Discussion and possible action regarding approval of FY 20-21 PSPRS Contribution Rates. *(Office Manager Seifert)*
- l. Discussion and possible action regarding Fire Chief Evaluation. *(Office Manager Seifert)*

10. EXECUTIVE SESSION - *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).*

11. ADJOURNMENT

  
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Julie Mabry, Board Clerk