

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held February 18th, 2021
at Ponderosa Fire District Station 82
11951 W. Shadow Mountain Drive
Bellemont, AZ 86015

1. **Call to Order/Roll Call:** Chairman Christian called the regularly scheduled Board meeting to order at 6:03 p.m.

Members Present:

Mark Christian, Chairman Kurt Wildermuth, Vice-Chairman Rick Tomjack, Member Marina Mitchell, Member

Members Absent:

Thomas Humphrey, Member

Fire District Personnel Present:

Lee Antonides, Fire Chief

Members of the Community:

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Guests:

Paul Fox, Manager with Stephens & Co.

2. **Pledge of Allegiance**
3. **Call to the Public** – None.
4. **Approval of Minutes**

a. Review of Regular Board Meeting minutes of Thursday, January 21st, 2021

Action: Stand as written

5. **Financial Reports**

a. Discussion and possible action regarding fiscal year-end financial reports – January 31st

Paul fox started off by discussing the Statement of Net Assets for PFD. For the month of January, there were \$74,000 disbursements, \$4,700 for receipts for service, \$4,000 for fire assistance. Then year-to-date, we are operating at \$226,000 in increases over expenses. Doing fairly well at this point in the month. Cash of \$385,00 as of right now, march we can expect a small increase in taxes. Paul then moved onto the cash projections for January. Cash flow projections will be close to \$1.3 million. Expecting cash to decrease by \$62,716, due to building improvements.

Action: Chairman Mark Christain makes a motion to accept the Financial reports ending January 31st, Rick Tomjack seconds, Unanimous.

6. **Chiefs Summary and Report**

Year to date **47** requests for service. Last year **30(+13)**. **36** requests for service since the last board meeting. Significant calls. 1/23 - MVA, 1/29 - through 1/30- 10 dispatches (+5) 27 hours, 1/30 - I-40 MP 176 E, Extrication with 1pt. 2/13 - 5 Responses (3 accidents 2 medical). I-40 MP 178W MVA, 10 Vehicles, 2 transports w/ minor injuries. Submitted both the VFA (Volunteer Firefighters Assistance Grant) which is for wildland PPE and equipment **and the** AFG (Assistance to Firefighters Grant) which we are looking at the

feasibility to put in for a Type 1 engine. for Residential and commercial development within the district, there are:

- **PROPOSED** – 48 homes in Garland Prairie.
- **PROPOSED** – 20 tiny homes along I-40 next to rest area.
- **PROPOSED** – 42 duplexes (84 homes) west of Pilot.
- **PROPOSED** – 130 homes (single-family and duplexes) east of townhomes

7. Old Business

a. Discussion and possible action regarding command rigs

On hold, until we receive the governor's grant, \$70,000 for the vehicle.

Action: No Action Needed

b. Discussion and possible action regarding the Station 82 remodel

The contract is at the County Attorney's office and should be finalized by the next board meeting. Once it is approved the design process will begin.

Action: No Action Needed

8. New Business

a. Discussion and possible action regarding the Annual Audit.

Have Not received the audit yet. Will have it for review for the next board meeting.

Action: Tabled.

b. Discussion and possible action regarding revisions to the 20.07 Drug and Alcohol Policy.

Set it through DPS for a recommendation, sent it to the county attorney's office.

Action: Chairman Mark Christain makes a motion to accept the 20.07 Drug and Alcohol Policy, Rick Tomjack seconds, Unanimous.

c. Discussion and possible action regarding the Line of Credit Renewal from J.P Morgan.

Will hit the line of credit just increase, the annual renewal. The limit is roughly \$10,000.

Action: Member Rick Tomjack motions to approve the renewal of the Line of Credit from J.P Morgan, Marina Mitchell Seconds, Unanimous.

d. Discussion and possible action regarding the DFFM, General Provisions for Cooperative Fire Rate Agreements

The state's way of saying these are the changes made to the agreement. The Board needs to acknowledge them and accept them. There is no appeals or grievance to them.

Action: Member Rick Tomjack Motions to accept the changes to DFFM, General Provisions for Cooperative Fire Rate Agreements, Member Kurt Wildermuth seconds, Unanimous.

9. Possible Executive Session– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*

10. Adjournment – At 7:04 p.m. Member Kurt Wildermuth made a motion to adjourn the February 18th, 2021 Regular Board Meeting Rick Tomjack, seconded; unanimous.

Mark Christian, Board Chairman