

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held March 18th, 2021
at Ponderosa Fire District Station 82
11951 W. Shadow Mountain Drive
Bellemont, AZ 86015

1. **Call to Order/Roll Call:** Chairman Christian called the regularly scheduled Board meeting to order at 6:06 p.m.

Members Present:

Kurt Wildermuth, Vice-Chairman Rick Tomjack, Member Marina Mitchell, Member Thomas Humphrey, Member
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Members Absent:

Mark Christian, Chairman

Fire District Personnel Present:

Lee Antonides, Fire Chief

Members of the Community:

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Guests:

Paul Fox, Manager with Stephens & Co. Jim and Tricia Saunders with Saunders Company
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2. **Pledge of Allegiance**
3. **Call to the Public** – None.
4. **Approval of Minutes**

a. Review of Regular Board Meeting minutes of Thursday, March 18th, 2021

Action: Stand approved as written.

5. **Financial Reports**

a. Discussion and possible action regarding fiscal year-end financial reports – March 31st

- i. Paul discussed the Ponderosa Fire District Net asset worksheet as of March 31st. The end of the Period is a little bit over 1.4 million. Paul then discusses the Cash Projections worksheet with the board. PFD is over in Cash flow for what we budgeted for the year. Projected cash for the end of the end of the year will be going up from where we are sitting right now.*

Action: Chairman Kurt Wildermuth makes a motion to accept Financial Statements as of March 31st 2021, Clerk Tom Humprey Seconds, Unanimous.

6. **Chiefs Summary and Report**

a. Annual number of calls to-date and incident reports (response update).

7. Old Business

a. Discussion and possible action regarding the Annual Audit.

- i. Jim and Tricia Saunder discuss the Audit they completed for Ponderosa Fire District. The audit came back with PFD in full compliance and correctly reported. The district has the opportunity to to renew the contact with Saunders Company Ltd.**

Action: Member Rick Tomjack motions to accept the audit as written, Member Marina Mitchell seconds, Unanimous.

8. New Business

a. Discussion and possible action regarding the primary contact for the design process with Loven Construction.

- i. Instead of having everyone involved, It was a discussion to have one representative, i.e the Fire chief to be the point of contact.

Action: No Action needed. Just a discussion to continue in the same way.

b. Discussion and possible action regarding revisions to the 20.16 Criminal Records Check for Employees Policy.

Action: Member Rick Tomjack motion to accept the Policy with the changes as discussed, Clerk Tom Humphrey seconds the motion, Unanimous.

9. **Possible Executive Session**– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*

10. **Adjournment** – At 6:56 p.m. KW made a motion to adjourn the March 18th, 2021 Regular Board Meeting Rick Tomjack, seconded; unanimous.

Mark Christian, Board Chairman