

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held February 17th, 2022
at Ponderosa Fire District Station 82
11951 W. Shadow Mountain Drive
Bellemont, AZ 86015

1. **Call to Order/Roll Call:** Vice-Chairman Kurt Wildermuth called the regularly scheduled Board meeting to order at 6:00 p.m.

Members Present:

Kurt Wildermuth, Vice-Chairman Rick Tomjack, Member Marina Mitchell, Member

Members Absent:

Mark Christian, Chairman Thomas Humphrey, Member

Fire District Personnel Present:

Lee Antonides, Fire Chief Morgan Owen, Office Admin
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Members of the Community:

Guests:

Paul Fox, Manager with Stephens & Co.

2. **Pledge of Allegiance**
3. **Call to the Public – NONE**
4. **Approval of Minutes**

- a. *Review of Regular Board Meeting minutes of Thursday, January 27th, 2022*

Action: Stand approved as written.

5. **Financial Reports**

- a. *Discussion and possible action regarding fiscal year-end financial reports – January 31st, 2022*

- i. Mr. Paul Fox discussed the financial statements ending January 31st, 2022.

Action: Member Marina Mitchell made a motion to approve the financial reports ending January 31st 2022, Vice-Chairman Kurt Wildermuth seconded the motion. Unanimous.

6. **Chiefs Summary and Report**

As of February 2022, PFD has had 24 requests for service. Some recent significant calls were: 1/24 semi-break fire in Bellemont, 1/26 gas leak at Bellemont Truck Repair in Bellemont, 2/9 MVA I-40 190 WB 8 vehicles with 4 transports. 2/14 semi brake fire, I-40 179 WB, 2/16 MVA I-40, 185 EB, 2 vehicles, 1 transport

The current department monthly training is on medical.

The AFG (Assistance to Firefighters Grant) was submitted on December 14th, 2021, for approximately \$177,065 of new radios. We were awarded The DFFMA Post Fire Mitigation grant totalling \$25,057.37 for a new UTV, trailer and use tax.

PFD has had two subscriptions agreements since the last board meeting totaling \$961.24.

There has been no change with the residential and commercial development within the district since the last board meeting.

PFD has billed for both the Telegraph Fire and the Monument Fire. We are awaiting DFFM payment.

Some ongoing maintenance that is still pending and being worked on is: E821 needs to be repaired for an oil leak, electrical repairs, and service, the chipper is currently being serviced.

There has been one deposit since the last board meeting totaling \$30,117.15 from Capstone.

All design for the Station 82 expansion has been stopped pending additional cost savings and the exploration of funding options

7. Old Business

- a. **Discussion and possible action regarding transferring \$90,637.73 from the general fund back into the Capital fund. (Tabled till March)**
- b. **Discussion and possible action regarding revisions to policy 40.25 Compensatory Time.**
 - i. Board members asked clarifying questions.

Action: Vice-Chairman Kurt Wildermuth made a motion to approve the revisions to the 40.25 Compensatory Time Policy, Member Rick Tomjack seconded the motion. Unanimous.

8. New Business

- a. **Discussion and possible action regarding 2020-2021 Budget certification.**
 - i. Staff had mentioned while doing the audit this was found to have not been signed with the budget approval. Board wanted to make sure the certification they are signing will be attached to the correct budget, Staff assures the board it will be. Just a formality to be corrected.

Action: Member Rick Tomjack made a motion to approve and sign the 2020-2021 Budget Certification, Member Marina Mitchell seconded the motion. Unanimous.

- a. **Discussion and possible action regarding the new Strategic Planning and Budget Workshop schedule.**

- ii. Chief Hudman had combined the meetings and created a new schedule. This was presented to the board for approval of dates and times.

Action: Member Rick Tomjack made a motion to approve the Strategic Planning and Budget Workshop schedule, Vice-Chairman Kurt Wildermuth seconded. Unanimous.

9. Possible Executive Session– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*

10. Adjournment – At 6:32 p.m. Vice-Chairman Kurt Wildermuth made a motion to adjourn the February 17th 2022 Regular Board Meeting, Member Marina Mitchell seconded; unanimous.

Mark Christian, Board Chairman