

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held April 21st, 2022
at Ponderosa Fire District Station 82
11951 W. Shadow Mountain Drive
Bellemont, AZ 86015

- 1. Call to Order/Roll Call:** Vice-Chairman Kurt Wildermuth called the regularly scheduled Board meeting to order at 6:04 p.m.

Members Present:

Mark Christian, Chairman Kurt Wildermuth, Vice-Chairman Rick Tomjack, Member Marina Mitchell, Member

Members Absent:

Thomas Humphrey, Member

Fire District Personnel Present:

Lee Antonides, Fire Chief Morgan Owen, Office Admin
--

Members of the Community:

George Chambers, PAC

Guests:

Paul Fox, Manager with Stephens & Co. Bryan Lundberg, STIFEL, Nicolaus & Company Inc

- 2. Pledge of Allegiance**
- 3. Call to the Public – NONE**
- 4. Approval of Minutes**

- a. Review of Regular Board Meeting minutes of Thursday, March 17th, 2022.*

Action: Stand approved as written

- b. Review of Special Board Meeting minutes of Wednesday, March 30th, 2022.*

Action: Stand approved as written.

5. Financial Reports

- a. Discussion and possible action regarding fiscal year-end financial reports – March 31st, 2022.*

- i. Mr. Paul Fox discussed the financial reports ending March 31st, 2022. Member Rick Tomjack had questions on the 96,727 dollars that are still due to the other two accounts. \$90,638 is due towards the Capital Projects Fund, and \$6,089 is due to the Capital Projects – Station 82 Fund. Mr. Paul Fox stated the money would be deducted from the Cash line item.*

Action: Vice-Chairman Kurt Wildermuth motioned to accept the financial reports ending March 31st, 2022; Member Marina Mitchell seconded. Unanimous.

6. Chief's Summary and Report

As of January 1st, we have received 91 requests for service. Last year at this time we had 98 requests for service, so we are down 8 calls. There have been 18 requests for service since the last board meeting. Some significant calls were:

3/26 - Motor Vehicle Accident at milepost 179 eastbound I-40. Three semi's, One rollover.

4/19 – Wildland Fire at Branigan Park and Forest Service 355 (Parks). It totaled 3.14 acres.

The department's monthly training is currently wildland.

Committees: Due to scheduling conflicts, no committees were attended.

The Assistance to Firefighters Grant which was submitted in December for new radios will be awarded in April. The Governor's Office of Highway Safety grant was submitted on March 12th for new monitors/defibrillators. We submitted the Firehouse Subs Grant for new supply and attack hoses. PFD submitted training and educational reimbursement to NAEMS.

PFD did not receive a subscription since the last board meeting.

Ongoing maintenance – A) Valve Cover gasket and thermostat gasket on E811.

No change to the residential and commercial development within the district.

PFD received \$2,271.90 in deposits for out-of-district billing.

PFD will now be manning the Parks Station at least one day of every shift.

7. Old Business

- a. NONE

8. New Business

a. Discussion and presentation from Bryan Lundberg, STIFEL, Nicolaus & Company Inc.

- i. Bryan presented the General Obligation Bond preliminary information. Bryan presented preliminary estimations for bond costs and taxpayer costs. The board asked clarifying questions on these costs that would affect this district and the district's growth. The board gained more insight on bond's, how the process works, and the fees involved.
- ii. Action: No action taken

b. Discussion and possible action regarding initiating the bond process for Station 82 remodel and selecting a company for the bond process.

- i. Based on the information discussed in the previous item.
- ii. Action: Member Rick Tomjack made a motion to approve moving forward with an amount not to exceed \$12,000 in fees with STIFEL, Nicolaus & Company Inc for a bond for the Bellefont Station remodel with Loven Construction; Member Marina Mitchell seconded. Unanimous.

c. Discussion and possible action approving the 2022-2023 Board meeting schedule.

- i. Will be alternating between the two stations; odd months will be at Parks – Station 81, and even months will be at Belmont Station 82
- ii. Action: Vice-Chairman Kurt Wildermuth motioned to accept the 2022-2023 board meeting schedule as written, Member Marina Mitchell seconded Unanimous.

d. Discussion and possible action regarding opening a new bank account with J.P Morgan and allowing the district to accept credit cards for out-of-district billing.

- i. The credit card payments will be used for all receivables for the district, any fees would be on the customer. The board thought accepting credit card payments would be beneficial to the department and possibly increase our return rate.
- ii. Action: Rick Tomjack motioned to open a new bank account with J.P Morgan and allow the district to accept credit card payments, Member Marina Mitchell seconded. Unanimous

e. Discussion and possible action regarding legal counsel for the PSPRS board.

- i. This Attorney; Nicolas J. Cornelius, would be separate from the county attorney. No retainer fee: would only get charged if services are used.
- ii. Action: Chairman Mark Christian motioned to move forward with retaining legal counsel from the Law Office of Nicolas J. Cornelius, PLLC, for the PSPRS board; Member Rick Tomjack seconded. Unanimous.

f. Discussion and possible action regarding the board handbook Draft.

- i. The board discussed wanting more time to review the document and properly edit/review the details.
- ii. Action: Vice-chairman Kurt Wildermuth took this off the agenda until next month.

9. Possible Executive Session– *The Board may vote to go into an Executive Session on any agenda item which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*

10. Adjournment – At 8:06 p.m. Vice-Chairman Kurt Wildermuth made a motion to adjourn the April 21st, 2022, Regular Board Meeting, Member Rick Tomjack seconded. Unanimous.

Mark Christian, Board Chairman