**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD**

**REGULAR BOARD MEETING**

Held July 21st, 2022, at 6 pm

at Ponderosa Fire District Station 82

11951 W. Shadow Mountain Drive

Bellemont, AZ 86015

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1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled Board meeting to order at 6:02 p.m.

**Members Present: Members Absent:**

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| Mark Christian, Chairman  Kurt Wildermuth, Vice-Chairman  Rick Tomjack, Member  Thomas Humphrey, Member |  |

**Fire District Personnel Present:**

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| Lee Antonides, Fire Chief  Morgan Owen, Office Admin |

**Members of the Community: Guests:**

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|  | Paul Fox, Manager with Stephens & Co. |

1. **Pledge of Allegiance**
2. **Call to the Public – NONE**
3. **Approval of Minutes** 
   1. *Review of Regular Board Meeting minutes of Thursday, June 16th, 2022*

Action: Stand approved as written.

1. **Financial Reports** 
   1. *Discussion and possible action regarding fiscal year-end financial reports – July 31st, 2022.*

Action: Tabled until August Board Meeting.

1. **Presentation of Awards**
2. **Chiefs Summary and Report**

Year to date we have had 213 requests for service. PFD last year had 210 requests for service. PFD has had 42 requests for service since the last board meeting. Some significant calls were on 6/25 crews rescued a kitten from the dashboard of a motor home. One of the crew members ended up adopting the animal. On 7/13 we had a woman who was thrown off a horse and flown by Guardian Air. On 7/17 we had another woman thrown from a horse who was transported via ground ambulance. On 7/19 we had a call at the Lava Caves, and the crew performed a technical rescue.

PFD is working on Active shooter drills for the monthly training.

PFD is still waiting on notice from the AFG (Assistance to Firefighter Grant) and the GOHS (Governor’s Office of Highway Safety) on if we have been awarded the grant or not.

There have been 9 subscriptions since the last board meeting totaling $7, 625.50.

Capstone has 21 homes that have not been paid for totaling $43,052.39 which will go into the Station 82 fund.

Deposits since the last board meeting total $81,225.44, which includes $53,313.17 from assignment reimbursement. The other amount is from out-of-district billing.

1. **Old Business**
   1. **NONE**
2. **New Business**
   1. **Discussion and possible action regarding renewing with the Coconino County Attorney for legal representation.** 
      1. No cost to the department.

Action: Chairman Mark Christian makes a motion to renew the contract with the Coconino County Attorney for legal representation for the department. Member Rick Tomjack seconded the motion. Unanimous.

* 1. **Discussion and possible action regarding increasing the credit card limits with Wells Fargo.** 
     1. The limits on all cards need to be raised. They want to raise the limits, so the department limits the number of times the cards are maxed out. Josh - $5,000 Chief Lee - $3,000, Kent - $1,500. Chief Lee wants to make the changes to his card and Kent Ofstie’s card. The total limit will be raised to $13,000.

Action: Member Rick Tomjack made a motion to raise the Wells Fargo credit cards totaling the limit to $13,000. Member Kurt Wildermuth seconded the motion. Unanimous.

* 1. **Discussion and possible action regarding appointing new board members.**
     1. Board members discussed the election process for the three board members who have terms ending and the additional candidate who are applying for board positions.

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Action: No Action taken.

1. **Possible Executive Session–** *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*
2. **Adjournment –** At 6:48 p.m. Member Kurt Wildermuth made a motion to adjourn the July 21st, 2022, Regular Board Meeting, Clerk Thomas Humphrey seconded; unanimous.

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Mark Christian, Board Chairman