

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held September 15th, 2022
at Ponderosa Fire District Station 81
1511 North Spring Valley Rd
Parks AZ, 86018

1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled Board meeting to order at 6:00 p.m.

Members Present:

Mark Christian, Chairman Kurt Wildermuth, Vice-Chairman Deanna Hueston, Member
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Members Absent:

Thomas Humphrey, Member Rick Tomjack, Member

Fire District Personnel Present:

Lee Antonides, Fire Chief Amanda Allen, Office Manager

Members of the Community:

Boy Scout & his father

Guests:

Paul Fox, Manager with Stephens & Co. Mark Loven, Loven Construction

2. **Pledge of Allegiance**
3. **Call to the Public – NONE**
4. **Approval of Minutes**

- a. *Review of Regular Board Meeting minutes of Thursday, August 18th, 2022.*

Action: Mark Christian makes motion: Stand approved as written

5. **Financial Reports**

- a. *Discussion and possible action regarding month end financial reports – August 31st, 2022.*

- Mr. Paul Fox discussed the financial reports ending August 31st, 2022.

Action: Member Mark Christian made a motion to approve.

**Being that some of the financial documents that were sent over were July 2022 financials Mark approves but motions we review both August and September at next Board Meeting.
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6. **Chiefs Summary and Report**

- a. Year to date we have had 286 requests for service, last year we had 274: making for 12 more this year.
- b. There have been 30 requests for services since last Board Meeting on 8/18/2022.

c. Significant calls:

1. 8/26 MVA I-40, MP 185 Offramp – two vehicle MVA, 1 patient transported.
2. 8/28 MVA I-40, MP 181 E – Semi in the ditch, non-injury.
3. 9/3 MVA I-40, MP 171 – UTV rollover, 1 patient transported.

7. Old Business

- a. Discussion regarding Loven Contracting – Chairman moved this agenda item to immediately follow financials.
- Mike Loven presented to the Board in regard to the “re-opening fee” and what that entails. Mr. Loven will be available if any additional questions come up in the future.
- b. **Administrative Update**
- a. We have had zero new subscriptions since 8/18/2022
- b. Since 8/18/22 we have billed for seven out of district calls totaling \$4,221.37.
- c. FY to date we have billed a total of ten out of district calls totaling \$6,576.37.
- d. The wildland revenue for this fiscal year is currently \$50,155.74. The total "profit" from that after all the costs are paid is currently \$16,230.45. The billing information has been submitted by the crew, reimbursement for the Severity Fire is currently being worked on..
- e. We have made a total of \$57,297.80 in deposits. One of those deposits being \$55,534.22 from EFT credit (State of AZ). (Wildland reimbursement)

9. New Business

- f. Discussion and possible action regarding PSPRS employee reimbursement.
- Ponderosa Fire District was notified through a webinar at the end of August 2022 that PSPRS had made an error in both some former and current PFD employee contributions. The amount in which PSPRS stated is owed to the employees, is \$87,861.06. Under Statute, PSPRS cannot pay our employees directly because of this statute, PSPRS has requested that PFD pay the amount owed to the employees by 9/30/2022. As this was not a budgeted expense, the district is working with the Coconino County Deputy County Attorney and Treasurer to determine all options to address the issue. We plan to have another meeting with PSPRS in the coming weeks. As we get more information and things progress, we may ask for a special Board meeting before the end of the month.
- g. Discussion and possible action regarding Intergovernmental Agreement for PROVISION OF SERVICES by The Coconino County Elections Department.
- Mark Christian made a motion to approve – Kurt Wildermuth seconds. Unanimous

10. Possible Executive Session– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3) (NONE)*

11. Adjournment – At 6:44 p.m. Vice-Chairman Kurt Wildermuth made a motion to adjourn the September 15, 2022, Regular Board Meeting, Member Mark Christian seconds. Unanimous.

Mark Christian, Board Chairman