

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD**

**REGULAR BOARD MEETING**

Held August 18th, 2022, at 6:00 P.M.

Ponderosa Fire District Station 82 11951 W. Shadow Mountain Drive Belmont, AZ 86015

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**1. CALL TO ORDER/ROLL CALL:** Chairman Mark Christian called the regularly scheduled Board meeting to order at 6:04 p.m.

**MEMBERS PRESENT:** Mark Christian, Chairman

Vice-Chairman Tom Humphrey

Kurt Wildermuth

Member Rick Tomjack

**FIRE DISTRICT PERSONNEL PRESENT:**

Lee Antonides, Fire Chief

Paul Fox, CPA with Stephens & Company, LLC

Amanda Allen, Office Manager

**2. PLEDGE OF ALLEGIANCE**

**3. CALL TO THE PUBLIC: NONE**

**4. Approval of minutes**

- a. Review of Regular Board Meeting minutes of Thursday, July 21, 2022

Discussion: Rick Tomjack questions why last financial report is not on today's Agenda from 7/21/2022 being that they were tabled due to technical difficulties at the 7/21/2022 Board meeting.

**5. FINANCIAL REPORTS**

- a. Discussion and possible action regarding financial reports ending July 31, 2022 as well as General Funds/Capital Funds including Station 82. 6/22 Fiscal year end report.

Action: General Funds/Capital Funds including Station 82. 6/22 Fiscal year end report: Vice-Chairman Tom Humphrey motions to accept, Rick Tomjack seconds – Unanimous (all in favor)

Action: Report ENDING 7/30/2022 Fiscal year end report: Rick Tomjack motions to accept, Tom Humphrey seconds – Unanimous (all in favor)

**6. CHIEF'S SUMMARY AND REPORTS**

Year to date we have had 254 calls for service, last year we had 241. That's 13 more than this time last year. Since last Board meeting, we have had 38 requests for service.

Since last Board meeting, we have had 7 new subscriptions totaling \$4623.93 in deposits.

Significant calls we have run...

7/22/22 1.5-acre fire due to a lightning strike

8/6/22 Semi fire – Abandoned Vehicle

8/13/22 MVA Semi Truck – non-injury

8/16/22 .10-acre wildland fire due to a pile burn that got out of hand

Pack meeting regarding Parks yard sale was positive. Ponderosa hosted lunch in the bays with food provided by the public.

Department Grants for radio equipment (still waiting for letter of approval or denial)

Healthy forest grant was GRANTED, grantees visited the station and spoke with Josh regards grant. They are requesting we ADD more properties.

Wildland crew accepted an assignment to California last week, they are currently in Fresno California.

Budget is on track for Station expansion, including BOND. Bond is on track for posting plan on 10/19/22. Last pack meeting had very positive feedback regarding the expansion.

Documents continue to be sent to Sanders (AUDITORS). Waiting on scheduled date – w/ covid AUDIT in 2021 was delayed.

Issues with Com Center/Dispatching, talked about going to city communications for years now. It would be a financial increase but would be a much better service. Biggest issue with our current dispatching service is the extended dispatch time. 1.5-7mi delay which could be detrimental when responding to 911 calls. We have reached out to city communications; to determine if we have to purchase new equipment including new tablets for the trucks. Possible IT fees may need to be paid since city of flagstaff manages the program. Our hope is to have all the numbers by September 2022. City of flagstaff has a shortage of dispatchers. Once they hire new personnel it could be six months before we could finalize. Niles radio is working on a quote for us that should be available next week.

Possible replacement of two command vehicles. 2008 with 150,000 miles on it and currently in the shop, 2004 w/250,000 miles on it; transmission has been done three times. Admin has been looking at the numbers and believes that we may have the budget for this purchase. We are looking at our options and pricing. Purchasing under a state contract is an option. We are looking at new equipment, not used.

As you know Morgan has since left us and we have welcomed Amanda Allen, she is undergoing training for the Office Manager position.

## **7. OLD BUSINESS**

- a. Discussion and possible action regarding appointing new board member

Action: Dee Huston being appointed as newest board member – Mark Christian made a motion to accept – Unanimous.

## **8. NEW BUSINESS**

- a. Discussion and possible action regarding change order for addition with Loven Contracting

Action: Move forward with payment of \$5137.82 to re-open plans – Board Member Rick Tomjack opposed, Mark Christian, Chairman Kurt Wildermuth, Vice-Chairman Tom Humphrey APPROVED. Three members in favor, one member apposed.

b. Discussion and possible action regarding approval and signing The Proposal for the new Type-6 apparatus.

Action: Motion to move forward – Tom Humphrey made motion to ACCEPT - Unanimous

## **9. EXECUTIVE SESSION**

The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S 38-431.03 (A)(3)

## **10. ADJOURNMENT**

At 7:47pm member Thomas Humphrey made the motion adjourn the Aug 18<sup>th</sup>, 2022 the regular Board Meeting, all in favor (unanimous)