

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD  
REGULAR BOARD MEETING**

Held November 17<sup>th</sup>, 2022  
at Ponderosa Fire District Station 81  
1511 North Spring Valley Rd  
Parks, AZ 86018

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1. **Call to Order/Roll Call:** Member Mark Christian called the regularly scheduled Board meeting to order at 6:01 p.m.

**Members Present:**

Mark Christian, Chairman Kurt Wildermuth, Vice-Chairman Rick Tomjack, Member Deanna Hueston, Member
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**Members Absent:**

Thomas Humphrey, Member
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**Fire District Personnel Present:**

Lee Antonides, Fire Chief Amanda Allen, Office Manager
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**Members of the Community:**

Eric Maass Otto Maass Ivi Maass Joanie Raetzel George Chambers
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**Guests:**

2. **Pledge of Allegiance**
3. **Call to the Public** – George Chambers voiced questions and concerns regarding the bond that passed for the Station 82 remodel.
4. **Awards**
- a. Chief Deputy Axulnd, and Lt. Lurkins with the Coconino County Sheriffs Office along with Ponderosa Fire District awarded Otto Maass with awards for his life saving actions.
5. **Approval of Minutes**
- a. *Review of Regular Board Meeting minutes of Thursday, October 20<sup>th</sup>, 2022*
- Action: Stands approved as written.
6. **Financial Reports**
- a. *Discussion and possible action regarding fiscal month-end financial reports – October 31<sup>st</sup>, 2022*
- Chief Lee asked that the October 2022 financials be tabled until December due to Paul Fox, with Stephens & Company, being absent.

Action: Mark Christian made motion to table month-end October 2022 financials until December Board meeting, Rick Tomjack seconded; unanimous

## 7. Chiefs Summary and Report

*a.* Annual number of calls to date and incident reports (response update)

- Year to date, 380 requests for service
- This time last year 340 calls for service (+40)
- 34 requests for service since the last board meeting
- Significant calls for service

10/28 Structure fire, mutual aid, High County; 11/3 Motor vehicle accident, I-40 Mile Post 175 EB, 17 vehicles, 3 transports; 11/7 Gas leak in a resident, Bellemont; 11/13 RV fire 4 Motor vehicle accident's between 18:44 and 20:12 all in Bellemont; 11/15 Car vs train, Bellemont, 2 fatalities

*b.* **Committees**

- PFAC (Ponderosa Fire Advisory Council) Future of PFAC and annual drill
- PAC (Parks Area Connection) Suspended until March 2023
- C3 (Coconino County Wildland Resource Regroup) No meeting held
- LEPC (Local Emergency Planning Committee) Quarterly

*c.* **Status of department grants**

- AFG (Assistance to Firefighters Grant) for approximately \$177,065 of new radios (amendment submitted)

*d.* **Residential and Commercial development within the district (no change)**

*e.* **Monthly wildland assignments/personnel involved and vehicle maintenance report, unexpected costs vehicle repairs.**

- Tires are needed for C81 and C82
- Ongoing maintenance on E811, valve cover gasket and thermostat gasket (\$1000)

*f.* **Station 82 expansion status**

- Plans are 100% complete
- Bond was approved by 84%, meeting with Bond counsel next week

## 8. Administration Update

- a.* Halloween party was a success, between 350 – 400 residents attend
- b.* Total deposits since last board meeting \$2,631.87 plus \$42,474.64 from wildland for a total of \$45,106.51
- c.* No new subscriptions since last board meeting

## 9. Old Business

*a.* **Discussion and possible action regarding Resolution #2022-10 PSPRS Pension Funding Policy**

- Chief Lee stated that he has been in contact with PSPRS and was notified that numbers will change come December 2022, and we can review at the January 2023 Board Meeting.

Action: Mark Christian proposed the Board wait to review Resolution #2022-10 until December when numbers are updated, Kurt Wildermuth seconded; unanimous

**10. New Business**

**a. Discussion and possible action regarding creating a fleet account for vehicle tires**

- Ponderosa Fire currently uses Golightly for tire needs. Golightly is a local company, so we are unable to utilize them when traveling. Both Discount Tire, and Big O Tires are options for PFD, although Discount Tire has more departments nationwide.

Action: Rick Tomjack made a motion to approve fleet account with Discount Tire since they have more available stores, Mark Christian seconded; unanimous

**b. Discussion and possible action regarding Governing Board Member participation in the Strategic Planning Committee and the PSPRS Local Board**

- Rick Tomjack expressed the benefit of having a Board member at Strategic Planning meetings if Board members are available to attend. Mark Christian agreed that Board member presence is beneficial but understandably individuals are busy.

Action: Mark Christian motions to keep as is, Kurt Wildermuth seconded; unanimous

**c. Discussion and possible action regarding Policy 10.01 Revision**

- Board reviewed the revisions on policy 10.01 Equal Employment Opportunity

Action: Rick Tomjack made motion to accept revision, Mark Christian seconded; unanimous

**11. Possible Executive Session**– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*

**12. Adjournment** – At 6:54 p.m. Vice-Chairman Kurt Wildermuth made a motion to adjourn the November 17<sup>th</sup>, 2022, Regular Board Meeting, member Deanna Hueston seconded; unanimous.



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Mark Christian, Board Chairman