

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
SPECIAL BOARD MEETING**

Held May 19th, 2022, at 6 pm
at Ponderosa Fire District Station 82
11951 W. Shadow Mountain Drive
Bellemont, AZ 86015

1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled Board meeting to order at 6:00 p.m.

Members Present:

Members Absent:

Mark Christian, Chairman Rick Tomjack, Member Kurt Wildermuth, Vice-Chairman Marina Mitchell, Member Thomas Humphrey, Member	
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Fire District Personnel Present:

Lee Antonides, Fire Chief Thomas Antonides, Captain Alec Chepeus, Engineer Morgan Owen, Admin Assistant
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Members of the Community:

Guests:

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2. **Pledge of Allegiance**
3. **Call to the Public – NONE**
4. **Approval of Minutes**
- a. Review of Regular Board Meeting Minutes of Thursday, April 21st, 2022
 - i. Stand approved as written.
 - b. Review of Special Board Meeting Minutes of Saturday, May 7th, 2022
 - i. Stand approved as written.
 - c. Review of Special Board Meeting Minutes of Wednesday, May 11th, 2022
 - i. Stand approved as written.
5. **Financial Reports**
- a. Discussion and action regarding financial reports ending April 30th, 2022
 - i. Mr. Paul Fox presented the financial reports ending April 30th, 2022. The board had questions on how the projected FY 23 column is calculated. Mr. Paul Fox stated it was modeled after the previous year's budget.

Action: Member Rick Tomjack motioned to accept the financial reports ending April 30th, 2022, and Chairman Mark Christian seconded. Unanimous.

6. Chief's Summary and Reports

The annual number of calls to date since January 2022 is 128. Last year we had 120, so we are +8 requests for service. PFD has had 44 requests for service since the last board meeting. Some significant calls were on 4/22 PFD responded to a Semi fire on I-40 milepost 176 east-bound; on 4/26 PFD responded to another semi fire on I-40 milepost 177 eastbound; on 4/30 PFD responded to a wildland fire at the rest area on eastbound I-40, and on 5/13 PFD responded to a wildland fire in Parks.

The department is still currently training on wildland.

The only committee that was attended was the PAC meeting where they discussed the Community Safety event they are hosting on June 4th.

We are still waiting to hear about the two grants we have submitted: The AFG (Assistance to Firefighter Grant) and the GOHS (Governor's Office of Highway Safety). We did receive \$2,000 from NAEMS (Northern Arizona Emergency Medical Services) for reimbursement of EMS training and supplies.

We have had two subscriptions since the last board meeting totaling \$1,151.45.

There is no change to the residential and commercial development within the district.

Engine 813 is back from three assignments in New Mexico.

Deposits since the last board meeting were \$1,010.41 that consisting of out-of-district billing and a PSPRS reimbursement.

We are currently testing applicants to create a hiring pool if the budget is approved in June.

7. Old Business

- a. Discussion and possible action regarding the board handbook draft.

- i. The board had no issues with the board handbook after reviewing it.

Action: Member Rick Tomjack made a motion to approve the board handbook draft as the Board handbook of the Ponderosa Fire District governing board, Clerk Thomas Humphrey seconded. Unanimous.

8. New Business

- a. **Discussion and possible action regarding policy 70.02 Exemptions to Out-of-District Billing.**

- i. Rick would like to have this policy reviewed by the county attorney before voting on approving or denying this. The policy should specify what a fatality is. Chairman Mark Christian took this agenda item off until it was reviewed by the County Attorney.

Action: Chairman Mark Christian took this agenda item off until next month

- b. **Discussion and possible action regarding approving and signing the resolution to order and call a special bond election to be held on November 8th, 2022, in and for the district, to submit**

to the qualified electors the question of selling and issuing general obligation bonds of the district.

- i. The board discussed the Resolution and the timing needed to continue with the bond process. The board would feel more comfortable having more meetings and discussions with the bond counsel and Stifel.

Action: Chairman Mark Christian made a motion to approve the resolution to order and call a special bond election to be held on November 8th, 2022, in and for the district, to submit to the qualified electors the question of selling and issuing general obligation bonds of the district, Clerk Thomas Humphrey seconded. Unanimous.

- 9. Possible Executive Session**– *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. 38-431.03(A)(3)*
- 10. Adjournment** – At 7:20 p.m. Vice-Chairman Kurt Wildermuth made a motion to adjourn the May 19th, 2022 Regular Board Meeting, which Chairman Mark Christian seconded.



Mark Christian, Board Chairman