

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD**  
**REGULAR BOARD MEETING**  
Held February 15, 2024, at 6:00 p.m.  
at Ponderosa Fire District Station 81  
1511 N Spring Valley Rd  
Parks, AZ 86018

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1. **Call to Order/Roll Call:** Vice -Chairman Kurt Wildermuth called the regularly scheduled board meeting to order at 6:04 p.m.

**Members Present:**

**Members Absent:**

Mark Christian, Chairman Thomas Humphrey, Clerk Rick Tomjack, Member Deanna Hueston, Member Kurt Wildermuth, Vice-Chairman	
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**Fire District Personnel Present:**

Lee Antonides, Fire Chief
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**Members of the Community:**

**Guests:**

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2. **Pledge of Allegiance**

3. **Call to the Public - NONE**

4. **Approval of Minutes**

- a. Review of Regular Board Meeting minutes from Thursday, January 18<sup>th</sup>, 2024.

Action: Stand approved as written.

5. **Financial Reports**

- i. Discussion and possible action regarding financial reports ending January 31<sup>st</sup>, 2024,
- Stephens and Company did not have a representative at the board meeting to go over financial reports. The board felt comfortable approving the January financials. Stephens and company sent an email regarding the discrepancies mentioned at the previous meeting. Kevin Stephens found that the compiled financial statements for the months June - September 2023 did not originally report a total of \$8,415.81 of interest income received over the course of those four months. The board felt comfortable with that explanation and the financials from the last board meeting will remain approved with no changes.
- ii. Action: Member Rick Tomjack made a motion to approve the January Financials as presented, Clerk Thomas Humphrey seconded, Unanimous.

6. **Chief's Summary and Reports**

Annual number of calls to date and incident reports; year to date there have been fifty-three requests for service. Last year at this time there were sixty-one requests for service, down twenty-six calls this year. There have been sixteen requests for service since the last board meeting.

Some significant calls were on 1/27 a vehicle fire on the I-40-mile post 149 west bound. Brakes caught on fire on a semi-truck, no injuries. On 1/24 there was a motor vehicle accident on the I-40-mile post 191 west bound. Semi-truck drove off the overpass, onto the train tracks. On 2/8 there were two power lines down in parks due to the snowstorm. The last significant call was on 2/10, a vehicle fire on the I-40-mile post 176 east bound. No injuries but the car was a total loss.

The department is working on Mayday and Navy exercise for training.

Committees attended were: PFAC (Ponderosa Fire Advisory Council) where they discussed annual drills, policies, and bylaws; · C3 (Coconino County Chief's Consortium) where they discussed Legal counsel with Deputy County Attorney and Regional grant for station packages (\$14,000, \$7000 per station). NO meetings were held for PAC (Parks Area Connection), CCWRG (Coconino County Wildland Resource Group), and LEPC (Local Emergency Planning Committee),

Status of department grants: Currently working on quarterly report for fuels grant. Due to equipment issues and lack of fuels personnel, we have asked for an extension. The DFFM 1720 grant was submitted for a new chips truck and chipper, \$238,000.00. Notification March 1<sup>st</sup>. The AFG grant is being worked on for washer/extractor and dryer.

The was one subscription since last board meeting for \$2,315.41. Total deposits since the last board meeting were \$7,718.28.

Vehicle maintenance report, unexpected costs vehicle repairs. Chief Lee will be picking up the new Type 3 on 2/21. Chief Lee is still Working with Bill Wittington on CN engine for legal opinion. The Dump and chipper are still at Bellemont Truck. Initial dump repairs are over \$7500. Additional repairs/costs to make it DOT legal. Waiting on estimate for the chipper.

Station 82 expansion status. Construction is ongoing. The building is dried in. Framing is nearly done.

Trusses are set, and they are hoping to get the underlayment and the metal roofing on before the next storm. Plumbers, electricians, HAVC, and fire sprinkler trades are in working. Insulation, drywall, and floor grinding over the next 1-3 weeks. Existing roof repair, wainscoting, and front apron still pending based on weather. Still showing an end of May completion.

## **7. Old Business**

- a. NONE

## **8. New Business**

- a. Discussion and possible action regarding updating policy 20.02 Confidentiality of Information.

Action: Tabled until Chief Lee can provide more information from the county attorney.

- a. Discussion and possible action regarding the DFFM grant for a new fuels truck and chipper.

Action: This was discussion only and Chief Lee addressed in his Chiefs report above. No action needed.

- b. Discussion and possible action regarding the AFG grant.

c.

Action: This was discussion only and Chief Lee addressed in his Chiefs report above. No action needed.

- d. Discussion and possible action regarding FY25 Budget Committee.
  - i. Board members come and go. Have the agenda and schedule posted and board members can choose which ones fit their schedule the best and run it as a committee.

Action: No Action needed.

EXECUTIVE SESSION - The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).

9. ADJOURNMENT – At 7:11 p.m. Vice-chairman Kurt Wildermuth made a motion to adjourn the February 15<sup>th</sup>, 2024, Regular Board Meeting. Member Deanna Hueston seconded; unanimous.



Mark Christian, Board Chairman