

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD**  
**REGULAR BOARD MEETING**  
Held August 15, 2024, at 6:00 p.m.  
at Ponderosa Fire District Station 81  
1511 N Spring Valley Rd  
Parks, AZ 86018

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1. **Call to Order/Roll Call:** Vice -Chairman Kurt Wildermuth called the regularly scheduled board meeting to order at 6:00 p.m.

**Members Present:**

**Members Absent:**

Mark Christian, Chairman Rick Tomjack, Member Deanna Hueston, Member Kurt Wildermuth, Vice-Chairman	Thomas Humphrey, Clerk
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**Fire District Personnel Present:**

Lee Antonides, Fire Chief
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**Members of the Community:**

**Guests:**

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2. **Pledge of Allegiance**

3. **Call to the Public - NONE**

4. **Approval of Minutes**

- a. Review of Regular Board Meeting minutes from Thursday, July 18<sup>th</sup>, 2024.

Action: Stand approved as written.

5. **Financial Reports**

- i. Discussion and possible action regarding financial reports ending June 30<sup>th</sup>, 2024, and July 31<sup>st</sup>, 2024.

- ii. Action: Member Kurt Wildermuth made a motion to accept the June 30<sup>th</sup>, 2024, and the July 31<sup>st</sup>, 2024, financial reports. Member Deanna Hueston seconded the motion. Unanimous.

6. **Chief's Summary and Reports**

Annual number of calls to date and incident reports; year to date there have been two hundred sixty-six calls for service. Last year at this time there were two hundred thirty-seven requests for service, up twenty-nine calls this year. There have been 30 requests for service since the last board meeting.

Some significant calls: 8/9 motor vehicle accident at mile post 191 I-40 WB; 8/13 Sick Person walk-in at Station 81; 7/30 an Assault, north on the 171; 7/27 motor vehicle accident North on 171, single Pt thrown from motorcycle; 7/20 Walk-in sick person at Station 82, E82 was on another call so CNFD responded.

The department is working on TIC and DECON for training.

Committees attended were PAC (Parks Area Connection) – New board members, upcoming events, review of community yard sale.

Status of department grants: Working on quarterly report for fuels grant. Receiving reimbursements and The AFG grant for the washer/extractor and dryer was submitted.

There were eight subscriptions since the last board meeting.

Deposits since last board meeting: PSPRS \$185.08, Out of District Billing \$161.66, Subscriptions \$9,072.92, Fuels Grant \$5,352.47, Wolf and Boulder View Fires \$34,979.97 (TOTAL \$51,874.68) .

Station 82 expansion status: Warranty punch list is being addressed. Waiting on lighting permit/installation to get final C of O. Waiting on approved building permit to start garage.

## 7. Old Business

- a. Discussion and possible action regarding trade of equipment for services with Naval Observatory.

No update from the county attorney. Will keep tables for next month.

Action: Tabled

- b. Discussion and possible action regarding using The WLB Group, Inc for Maine Townsite Annexation, and possible future annexations.

The quote came back a lot higher than expected. The board would like to see more information about the services being provided before moving forward.

Action: Tabled

- c. Discussion and action regarding additional landscaping needed at Station 82

The initial quotes came back a lot higher than expected. The highest one being \$41,000 to match the landscaping. There are a few more companies the board would like Chief Lee to reach out to for quotes while also looking at alternative ways to maintain the area.

Action: Tabled

## 8. New Business

- a. Discussion and action regarding review and consideration of approving the annual agreement with the County Attorney's Office for legal representation.

Action: Chairman Mark Christian made a motion to approve the annual agreement with the County Attorney's office for legal representation, with minor changes to spelling. Member Rick Tomjack seconded the motion. Unanimous.

- b. Discussion and possible action regarding new accounting services.

The board was presented with a info packet from Hinton Burdick. The board would like to see a sample document of what would be provided for the board monthly. They also want to know if they can ask for certain documents to be included or exempt from the packet. The board would like to meet virtually or in person with a Hinton Burdick representative to discuss the presentation of

services and have all questions answered directly. Chief Lee will also reach out to them to discuss these items and bring more information to the board.

Action: Chairman Mark Christian made the motion to move forward with changing accounting services to Hinton Burdick and giving Stephens and company a 90-day notice of termination of services. Member Rick Tomjack seconded the motion. Unanimous.

- c. Discussion and possible action regarding FY25 budget adjustment for acceptance of \$263,000 in bond funds.

Action: Chairman Mark Christian made a motion to amend the posted FY25” budget to reflect the acceptance of \$263,000 in bond funds. Member Rick Tomjack seconded the motion. Unanimous.

EXECUTIVE SESSION - The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).

9. ADJOURNMENT – At 7:37 p.m. Vice-chairman Kurt Wildermuth made a motion to adjourn the August 15<sup>th</sup>, 2024, Regular Board Meeting. Member Deanna Hueston seconded; unanimous.



Mark Christian, Board Chairman