

**PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING**

Held September 19th, 2024, at 6:00 p.m.
at Ponderosa Fire District Station 81
1511 N Spring Valley Rd
Parks, AZ 86018

1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled board meeting to order at 6:00 p.m.

Members Present:

Members Absent:

Mark Christian, Chairman Thomas Humphrey, Clerk Rick Tomjack, Member Deanna Hueston, Member Kurt Wildermuth, Vice-Chairman	
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Fire District Personnel Present:

Lee Antonides, Fire Chief

Members of the Community:

Guests:

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2. **Pledge of Allegiance**

3. **Call to the Public - NONE**

4. **Approval of Minutes**

a. Review of Regular Board Meeting minutes from Thursday, August 15th, 2024.

i. With one minor spelling and grammar change.

Action: Stand approved as written.

5. **Financial Reports**

i. Discussion and possible action regarding financial reports ending August 31st, 2024.

Action: Tabled

6. **Chief's Summary and Reports**

Annual number of calls to date and incident reports; year to date there have been 305 requests for service. Last year at this time there were 246 calls, up fifty-nine calls this year. There have been thirty-six requests for service since the last board meeting.

Some significant calls: Several small wildland fires lightning strikes and abandoned campfires; on 8/22 a person choking at the Pilot, no transport; on 8/23 a person having a seizure at the Naval Observatory; on 9/7 and 9/8 at the Boy Scout Camp was having a very large event; on 9/13 North on the 171, someone had been deceased in their car for almost 3 weeks.

The department is finishing up shift tours of RFOR.

Committees attended were PAC (Parks Area Connection) – Public safety dinner planning, volunteers for committees.

Status of department grants: Working on quarterly report for current fuels grant (NFHF 22-203). Receiving reimbursements. Grant work should be completed in the next 1-2 weeks.

AFG grant being worked on for washer/extractor and dryer. Grant submitted. (Pending notification)

New Fuels grant for next season (2024 Healthy Forest Initiative Grant) has been awarded for eighty acres of thinning. This is a \$125,000 grant with a 10% match.

There were six subscriptions since the last board meeting.

Deposits since last board meeting, PSPRS reimbursement \$185.08, Pius Fire \$16,935.10, VFIS reimbursement for towing \$960.00, NAMES grant for Leopold's medic class, Out of District Billing \$161.66, Subscriptions \$5,746.41, Amazon reimbursement \$113.70 (TOTAL \$27,259.45)

Vehicle maintenance report: E81 going in for oil leaks, primer system and taillight electrical issues; E82 will go in after E81 comes back for issues with a turn signal, door locks, air conditioning, and noise in the headsets; E816 is getting trailer lights and a brake controller installed.

Station 82 expansion status: The warranty punch list is being addressed; Lighting permit/installation approved which will give us the final C of O. Mold tests came back positive for spores. Remediation is being done to prevent mold issues. Building permit approved for garage. Concrete within the next 1-2 weeks.

7. Old Business

- a. Discussion and possible action regarding trade of equipment for services with Naval Observatory.
 - i. Chief Lee explained the mutual aid agreement with Naval observatory. They will be providing equipment equal to the amount of debt for services. This agreement will go on for 10 years with the option of extending it on either end for longer.

Action: Clerk Thomas Humphrey made a motion to accept and sign the mutual agreement with the Naval Observatory. Chairman Mark Christian seconded. Unanimous.

- b. Discussion and possible action regarding using The WLB Group, Inc for Maine Townsite Annexation, and possible future annexations.
 - i. The WLB group, inc has done previous annexations for PFD. If the annexations were to be done in house it would take much longer than preferred. Chief Lee and Chief Hudman agree if would be beneficial to have the WLB group do all PFD annexations in the future starting with Maine Townsite. It will also be included in the yearly budget.

Action: Member Rick Tomjack made a motion to move forward with The WLB Group inc for the Maine Townsite annexation. Member Kurt Wildermuth seconded the motion. Unanimous.

- c. Discussion and action regarding additional landscaping needed at Station 82
 - i. Chief Lee has reviewed all proposals from landscaping companies, with them all being over budget. Chief lee has found some options to bring the landscaping project in house. Some materials will be donated and/or bought at a lower cost and duty crew will be sharing the project load.

Action: Since this will be done in-house, no action is needed. Item will be taken off the agenda.

8. New Business

- a. Discussion and action regarding use of community room and effects on the surrounding community
 - A community member filed a complaint against the use of the community room and its effects on the community. The complaint was mainly aimed at the noise of certain events, meetings, and PFD operations. Chief Lee wanted to bring the complaint to the board to make them aware.

Action: Discussion only no action.

- b. Discussion and possible action regarding Community Use Agreement.
 - This agreement will be signed by all that wish to use the community room. The draft was presented to the board, multiple changes were discussed and documented.

Action: Chairman Mark Christian made a motion to accept the 2024-04 Facility Use resolution with the attached Exhibit A (Facility Use Agreement) with the revisions discussed. Member Kurt Wildermuth seconded. Unanimous.

EXECUTIVE SESSION - The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).

9. ADJOURNMENT – At 8:01 p.m. Vice-chairman Kurt Wildermuth made a motion to adjourn the September 19th, 2024, Regular Board Meeting. Member Deanna Hueston seconded; unanimous.



Mark Christian, Board Chairman