

PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING
Held February 20, 2025, at 6:00 p.m.
at Ponderosa Fire District Station 82
11951 W Shadow Mountain Dr
Bellemont, AZ

1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled board meeting to order at 6:00 p.m.

Members Present:

Members Absent:

Mark Christian, Chairman Rick Tomjack, Clerk Bill Louis, Member Deanna Hueston, Member	Thomas Humprey, Vice-Chairman
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Fire District Personnel Present:

Lee Antonides, Fire Chief Erin Hudman, Administrative Chief Laura Mroczka, Office Manager

Members of the Community:

Guests:

	Hinton Burdick
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2. **Pledge of Allegiance**

3. **Call to the Public - NONE**

4. **Approval of Minutes**

- a. Review of Regular Board Meeting minutes from Thursday, January 23rd, 2025.

Action: Stand approved as written.

5. **Financial Reports**

- a. Discussion and possible action regarding financial reports ending January 31st, 2025.

Action: Clerk Rick Tomjack made a motion to accept the financials as presented, Member Deanna Hueston seconded the motion. Unanimous.

- b. Discussion and possible action to approve Resolution No. 2025-2 authorizing the closure of the 1010 CAPITAL FUND CAPSTONE-304201 and the transfer of \$16,433.49 to the district's 1015 Bond Account-302280 Account.

Action: Clerk Rick Tomjack made a motion to approve resolution No 2025-2 authorizing the closure of the 1010 CAPITAL FUND CAPSTONE-304201 and the transfer of \$16,433.49 to the district's 1015 Bond Account-302280 Account, Chairman Mark Christian seconded the motion. Unanimous.

6. Chief's Summary and Reports

Annual number of calls to date and incident reports; year to date there have been seventy requests for service. Last year at this time there were fifty-seven requests for service, PFD of up seventeen calls this year. There have been thirty-six requests for service since the last board meeting.

Some significant calls:

- 1/30, Structure Assignment, Schuff Steel, false alarm,
- 2/10, MVA, I-40 MP 190 EB, single vehicle rollover, noninjury,
- 2/14, MVA, I-40, MP 185 EB, single vehicle rollover, noninjury,
- 2/15 MVAs, I-40, MP 173-178 (total of seven accidents) from 23:30 to 03:00
- 2/18, Walkin medical, Station 82, 1 transported.
- 2/19, Walkin medical, Station 82, 1 transported

The department is working on wildland training.

No Committees were attended.

Status of department grants:

- Working on final acceptance of new fuels grant (NFHF 24-000) This is a \$125,000 grant with 10% cost match.
- AFG grant (2024) has been submitted for the washer/extractor, dryer, and turnouts. Five percent cost match
- Department of the Interior grant for skid units. Working on it.
- Hazard Mitigation Grant Program (HMGP) PF 5493, DEMA grant for a backup generator. Twenty-five percent cost match.
- 2024 ARPA Grant, Type 3, 6, or tender. Due January 24th. **NO** cost match. SUBMITTED We should hear back on this mid – end of March.
- Governor's Office of Highway Safety (GOHS). Extrication equipment and AV/IT equipment for the community room \$56,204. Due mid-March, 100% grant.
- Homeland security grant for ballistic vests for firefighters. \$7000, 100% grant. Due to the end of next week.

There was one subscription since the last board meeting totaling \$478.84. Deposits since last board meeting were PSPRS \$185.08, NFHF final reimbursement \$10,761.67, Out of District Billing \$161.66, subscription \$478.84 (**TOTAL \$11,587.25**)

Vehicle maintenance report: E81 is going in for oil leaks; E82 had an electrical issue going to the computer. It was sent to SFMD maintenance and is awaiting additional information to finish some of the repairs. E813 had air leaks and a faulty auxiliary pump primer. C82 needs a new battery. Eighty-two fuels need work done to the four-wheel drive. Lastly E82 needs insurance repairs including body work, tire replacements, ladder mounts and a ladder rung.

Station 82 expansion status: PFD is working through warranty issues with roof leaks and HVAC filter. issues. Still waiting on the contractor to remove concrete debris.

7. Old Business

- a. **NONE**

8. New Business

- a. Discussion and possible action regarding the repair and restoration of Engine 82 and the Type 3 engine to 100% functionality by transferring \$10,000 from the capital fund to the general fund.
 - i. Chief Lee proposed to increase the amount to \$20,000 to get the engine running before wildland

season this summer and be over prepared. Discussed the need to be completely operational with all apparatus. Chief Hudman discussed budgeting the amount into next year's budget to accommodate being fully response ready.

Action: Clerk Rick Tomjack made a motion to transfer \$20,000 from the capital fund to the general fund for the repair and restoration of Engine 82 and the Type 3 Engine. Member Deanna Hueston seconded the motion. Unanimous.

- b. Discussion and possible action regarding Chief Lee's Medical Unit Task Book and potential wildland assignments.
 - i. Chief Lee discussed his desire to receive extra training to update his medical unit task book and go on training wildland assignments. The Chief wanted to be transparent with the board and make sure they had no issue with him going on these assignments and receiving this training.

Action: Chairman Mark Christian made a motion to allow him to move forward with receiving training for the Medical Unit Task Book. Member Deanna Hueston seconded the motion. Unanimous.

- c. Discussion and possible action regarding updating the district's Fee Schedule.
 - i. Chief Lee discussed changing the rates to add the new personnel and the apparatus at PFD.

Action: Clerk Mark Christian made a motion to accept the district fee schedule 2025-01 as presented, Denna Hueston seconded. Unanimous.

- d. Discussion and possible action regarding changing the Board Meeting date and time.
 - i. The board meeting discussed having the board meeting in the wintertime at Station 82 and going back to the alternating station in the summer months. Also discussed changing the times to 5:00 pm instead of 6:00pm. The board also discussed changing the date of the week to Tuesday or Wednesday.

Action: Tabled until next board meeting.

EXECUTIVE SESSION - The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).

- 9. ADJOURNMENT – At 7:05 p.m. Member Deanna Hueston made a motion to adjourn the February 20th, 2025, Regular Board Meeting. Chairman Mark Christian seconded; unanimous.


Mark Christian, Board Chairman