

PONDEROSA FIRE DISTRICT (PFD) GOVERNING BOARD
REGULAR BOARD MEETING
Held April 17, 2025, at 6:00 p.m.
at Ponderosa Fire District Station 82
11951 W Shadow Mountain Dr
Bellemont, AZ

1. **Call to Order/Roll Call:** Chairman Mark Christian called the regularly scheduled board meeting to order at 6:00 p.m.

Members Present:

Mark Christian, Chairman Rick Tomjack, Clerk Bill Louis, Member Deanna Hueston, Member

Members Absent:

Thomas Humprey, Vice-Chairman

Fire District Personnel Present:

Lee Antonides, Fire Chief

Members of the Community:

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Guests:

Hinton Burdick

2. **Pledge of Allegiance**

3. **Call to the Public - NONE**

4. **Approval of Minutes**

- a. Review of Regular Board Meeting minutes from Thursday, March 20th, 2025.

Action: Stand approved as written.

5. **Financial Reports**

- i. Discussion and action regarding financial reports ending March 31, 2025,

- ii. Action: Member Bill Louis made a motion to accept the financial statements as presented. Clerk Rick Tomjack seconded the motion. Unanimous.

6. **Chief's Summary and Reports**

Annual number of calls to date and incident reports; year to date there have been 126 for service. Last year at this time there were 130 requests for service, down four calls this year. There have been nineteen requests for service since the last board meeting.

Significant calls:

3/29, Mulch fire, Restoration Forest Products, woodchip fire

Update on department training. The Department's monthly training is Wildland at Bahi School and infant EMS.

Committees

- PFAC (Ponderosa Fire Advisory Council) – did not attend.
- PAC (Parks Area Connection) – Catch-up from winter activities and upcoming events
- C3 (Coconino County Chief's Consortium) – did not attend.
- CCWRG (Coconino County Wildland Resource Group) – Scheduled for 2/23
- LEPC (Local Emergency Planning Committee) – No meeting held.

Status of department grants

- Working on final acceptance of new fuels grant (NFHF 24-000) Signed and under way.
- AFG grant (2024) has been **SUBMITTED** for the washer/extractor, dryer, and turnouts.
- Department of the Interior grant for skid units. **SUBMITTED**
- Hazard Mitigation Grant Program (HMGP) PF 5493, DEMA grant for a backup generator. **Funding frozen**
- **2024 ARPA Grant, Type 3, 6, or tender. Due January 24th. APPROVED**
- Governor's Office of Highway Safety (GOHS). Extrication equipment and AV/IT equipment for the community room \$56,204. Due mid-March, 100% grant. **SUBMITTED**
- Homeland security grant for ballistic vests for firefighters. \$7000, **SUBMITTED**
- FY26 Congressionally Directed Spending. This is funding that may be used for infrastructure. Due next Friday (4/25). Optional grants are either USDA Community Facilities 47/25 or HUD 100%

Financial

- Subscriptions since the last board meeting one. Totaling \$2,165.40
- Deposits since the last board meeting, Out of District Billing \$161.66, VFIS reimbursement \$1,634.23 subscription \$2,165.40 (**TOTAL \$3,961.29**)

Residential and commercial development within the district. (**UNCHANGED**)

Vehicle maintenance report, unexpected costs vehicle repairs.

- E81 going into Rush next week for oil leaks.
- E82 has an electrical issue going in the computer or wiring harness affecting the AC and a turn signal. It also has a power steering leak. That will go in as soon as we get E82 back from Rush.
- WT81 lightbar is being diagnosed.
- E813 air leaks repaired.
- C81 alignment, ball joints, and tie rod ends repaired.
- Utility 82 four-wheel drive repaired.

Upcoming PFD events.

- Annual Community Wildfire Preparedness Day – May 3rd from 09:00 – 12:00 at Maine Consolidated School.
- Coffee with the Chief – June 7th from 09:00 – 12:00 at the Parks Feed and Mercantile.

7. Old Business

- a. Discussion and possible action regarding changing the Board Meeting date and time.
 - i. A survey was conducted to see what days of the week and meeting times worked best for each board member. Majority of the board picked Tuesdays at 5 pm.

Action: Member Bill Louis made a motion to move the regularly scheduled PFD board meeting to every third Tuesday of the month starting at 5pm. Member Deanna Hueston seconded the motion. Unanimous.

8. New Business

- a. Discussion and possible action regarding board members attending the summer AFDA conference in Glendale on July 14-18, 2025.
 - i. Chief Lee mentioned to the board the next AFDA conference in July hosted in Glendale. IF board members wish to attend to reach out to him or the office manager Laura. Only discussion.

Action: No action taken

- b. Discussion and update of statutory training for board members.
 - i. Chief lee went over the mandatory statutory training for board members. Only discussion.

Action: No Action taken.

- c. Discussion and possible action regarding an update to the Camp Navajo type 3 Engine.
 - i. Chief Lee updated the board on the MOU regarding the Camp Navajo type 3 engine. We are just waiting for one more signature currently to complete the agreement. Only discussion

Action: No action taken.

EXECUTIVE SESSION - The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).

- 9. ADJOURNMENT – At 7: 06p.m. Chairman Mark Christian made a motion to adjourn the April 17th, 2025, Regular Board Meeting. Member Deanna Hueston seconded; unanimous.



Mark Christian, Board Chairman