



PONDEROSA FIRE DISTRICT

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NOTICE OF PUBLIC HEARING

REGULAR BOARD MEETING AND POSSIBLE EXECUTIVE SESSION OF THE PONDEROSA FIRE DISTRICT GOVERNING BOARD

The Ponderosa Fire District (PFD) Board of Directors will hold a Regular Board Meeting on **Tuesday, July 15th, 2025, at 5:00 p.m.** at PFD Station #82, located at 11951 W Shadow Mountain Dr in Bellemont, AZ. This meeting is held in accordance with A.R.S. § 38-431.02. Board members may attend in person or by telephone. The Board may enter into Executive Session for any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3). All items on the agenda are subject to possible action. For assistance or to request reasonable accommodation, please contact the Administrative Office at (928) 773-8933 at least 24 hours before the meeting.

Public Attendance Options:

Members of the public are welcome to attend in person or virtually. To join the meeting online, use the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 279 337 308 923 0

Passcode: XM2Yp6Dk

AGENDA

1. CALL TO ORDER/ROLL CALL

Mark Christian, Board Chairman
Rick Tomjack, Board Clerk
Bill Louis, Board Member

Thomas Humphrey, Board Vice-Chairman
Deanna Hueston, Board Member

Lee Antonides, Fire Chief
Laura Mrocza, Admin Manager

Jennifer Frank, CPA, CFE, CGFM – Partner w/ HintonBurdick

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), the Board of Directors may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within the jurisdiction of the Board. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. APPROVAL OF MINUTES

- a. Review of Regular Board Meeting minutes from Tuesday, June 17, 2025

5. FINANCIAL REPORTS

- a. Discussion and possible action regarding financial reports ending June 30, 2025, presented by HintonBurdick CPA's & Advisors.

6. OFFICIAL PINNING OF PONDEROSA FIRE DISTRICT ENGINEERS AND FIREFIGHTER/EMT'S

7. CHIEF'S SUMMARY AND REPORTS

8. UNFINISHED BUSINESS

- a. Discussion and possible action on proposed revisions to Policy 60.03 – Uniform Regulations.

9. NEW BUSINESS

- a. Discussion and possible action regarding Chief Lee's annual evaluation.
The Board may vote to enter Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of the public body.
- b. Discussion and possible action regarding a \$2,500 annual stipend for vehicle maintenance allocated to the Fire Chief.
- c. Discussion and possible action regarding the Fire Chief position: job description approval and hiring process timeline.
The Board will review and consider approval of the proposed job description for a future Fire Chief position. The Board will also discuss and may take action on the application timeline, candidate screening procedures, interview structure, and/or appointment schedule.
- d. Discussion and possible action regarding transferring \$5,308.74 from the general fund to the capital fund from FY26 wildland revenue.
- e. Discussion and possible action to reallocate funds originally designated for Station 82 roof repairs to cover the funding gap for the Ponderosa Fire District Emergency Generator project, funded in part by a \$135,000 FY26 Congressionally Directed Spending grant through Agriculture and Rural Development

10. EXECUTIVE SESSION - *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).*

- a. Possible discussion regarding Chief Lee's annual performance evaluation pursuant to A.R.S. § 38-431.03(A)(1).

11. ADJOURNMENT



Mark Christian, Board Chairman