



PONDEROSA FIRE DISTRICT

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NOTICE OF PUBLIC HEARING

REGULAR BOARD MEETING AND POSSIBLE EXECUTIVE SESSION OF THE PONDEROSA FIRE DISTRICT GOVERNING BOARD

The Ponderosa Fire District (PFD) Board of Directors will hold a Regular Board Meeting on **Tuesday, August 19th, 2025, at 5:00 p.m.** at PFD Station #82, located at 11951 W. Shadow Mountain Dr Bellemont, AZ 86015. This meeting is held in accordance with A.R.S. § 38-431.02. Board members may attend in person or by telephone. The Board may enter into Executive Session for any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3). All items on the agenda are subject to possible action. For assistance or to request reasonable accommodation, please contact the Administrative Office at (928) 773-8933 at least 24 hours before the meeting.

Public Attendance Options:

Members of the public are welcome to attend in person or virtually. To join the meeting online, use the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 243 297 759 718 5

Passcode: dn6QU7RU

AGENDA

1. CALL TO ORDER/ROLL CALL

Mark Christian, Board Chairman
Rick Tomjack, Board Clerk
Bill Louis, Board Member

Thomas Humphrey, Board Vice-Chairman
Deanna Hueston, Board Member

Lee Antonides, Fire Chief

Jennifer Frank, CPA, CFE, CGFM – Partner w/
HintonBurdick

Laura Mrocicka, Admin Manager

Erin Anding, Deputy County Attorney

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC

Pursuant to A.R.S. § 38-431.01(H), the Board of Directors may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow

individuals to address the Board on any issue within the jurisdiction of the Board. However, members of the Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. APPROVAL OF MINUTES

- a. Review of Regular Board Meeting minutes from Tuesday, July 15, 2025

5. FINANCIAL REPORTS

- a. Discussion and possible action regarding financial reports ending July 31, 2025, presented by HintonBurdick CPA's & Advisors.

6. CHIEF'S SUMMARY AND REPORTS

7. ADMINISTRATIVE MANAGER REPORT

8. UNFINISHED BUSINESS

- a. Discussion and possible action on proposed revisions to Policy 60.03 – Uniform Regulations.
- b. Discussion and possible action regarding Chief Lee's annual evaluation.
The Board may vote to enter Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of the public body.

9. NEW BUSINESS

- a. Discussion and possible action regarding the decommission of Fuels 82 and returning it to the state.
- b. Discussion and possible action regarding approval to sell C-82 at a low Kelly Blue Book value.
- c. Discussion and possible action to approve the installation of a Ward Diesel Filter System on Engine 82 at a cost not to exceed \$10,000, to be funded from bond proceeds originally allocated for the Station 82 roof replacement project.
- d. Discussion and possible action to approve the purchase of a new BK M150 mobile radio for the new Type 6 engine from Niles Radio, in an amount not to exceed \$5,000 to be funded from bond proceeds originally allocated for the Station 82 roof replacement project.
- e. Discussion and possible action to approve the purchase and installation of AV equipment for the Station 82 community room, based on a quote from Executech in an amount not to exceed \$15,000, to be funded from bond proceeds originally allocated for the Station 82 roof replacement project.
- f. Discussion and possible action to approve the purchase of 14 fire shelters, at a cost of \$500 each, for a total amount not to exceed \$7,000, to be funded from bond proceeds originally allocated for the Station 82 roof replacement project.
- g. Discussion and possible action to approve the purchase of ESO modules for scheduling and timekeeping in the amount of \$2,925 and asset management/checklists in the amount of \$1,374. for a total cost not to exceed \$5,000 to be funded from bond proceeds originally allocated for the Station 82

roof replacement project.

- h. Discussion and possible action to approve Resolution No. 2025-05 authorizing the purchase of extrication equipment and associated training under the FFY 2026 GOHS Grant in the amount of \$28,534.00.
 - i. Discussion and possible action regarding approving a hardship request to waive an out-of-district EMS bill of \$1,574.92 for incident 25-00237 on 7/3/2025.
 - j. Discussion and possible action regarding the establishment and continued use of a SharePoint site for board member access to district documents, including consideration of legal compliance, data privacy, security protocols, and the implications of using personal computers and email accounts.
 - k. Discussion and possible action regarding Open Meeting Law compliance.
 - l. Discussion and possible action regarding formal complaint filed by the Fire Chief against a Board Member.
 - m. Discussion and possible action regarding selecting Administrative Chief Erin Hudman to fill the position of Fire Chief upon the Retirement of Chief Lee Antonides. This appointment would take place one year prior to Chief Lee Antonides' retirement to provide for a seamless transition. Any potential questions for Administrative Chief Erin Hudman must be submitted to Board Chairman 72 hours prior to the board meeting.
10. EXECUTIVE SESSION - *The Board may vote to go into an Executive Session on any agenda item, which will not be open to the public, pursuant to A.R.S. § 38-431.03(A)(3).*
- a. Possible discussion regarding Chief Lee's annual performance evaluation pursuant to A.R.S. § 38-431.03(A)(1).
 - b. Possible discussion pursuant to A.R.S. § 38-431.03(A)(3) consultation with the District's attorney for legal advice regarding Open Meeting Law compliance and guidance on corrective actions and future compliance.
 - c. Possible discussion pursuant to A.R.S. § 38-431.03(A)(1) regarding the appointment of Administrative Chief Erin Hudman to the position of Fire Chief effective one year prior to the retirement of Chief Lee, to provide for a seamless transition.

11. ADJOURNMENT



Mark Christian, Board Chairman