



# PONDEROSA FIRE DISTRICT



## PSPRS Local Board Meeting Minutes

Held August 8<sup>th</sup>, 2025 @ 8am via

**TEAMS**

Meeting ID: 284 659 718 948 1

Passcode: U43Cd6FQ

1. **Call to Order** – Board Chairman, Clayton Cooke, called the Local PSPRS Board meeting to order at 8:01am.

2. **Roll Call** -

**Members Present:**

- Clayton Cooke, Board Chairman
- Thomas Humphrey, Vice Chairman
- Chris Stratman, Board Member
- Rick Tomjack, Board Member
- Laura Mroczka, Board Secretary

**Members Absent:**

- None

3. **Pledge of Allegiance**

4. **Call to Public** – None present.

5. **Approval of Minutes**

a. **Approval of December 27<sup>th</sup>, 2024 regular PSPRS Local Board meeting minutes.**

Action: Stand approved as written; unanimous.

6. **New Business** –

a. **Discussion and possible action regarding accepting Tim Rodriguez into PSPRS.**

- i. Secretary Laura Mroczka explained that Firefighter Tim Rodriguez has been with Ponderosa Fire District (PFD) for a year, and payment into PSPRS started last November. This should have been on last meeting's agenda, but it was overlooked.

Action: Member Clayton Cooke made a motion to accept Tim Rodriguez into PFD's PSPRS contributions. Rick Tomjack seconded; unanimous.

**b. Discussion and possible action regarding accepting Joseph Calhoon into PSPRS.**

- i. Secretary Laura Mroczka stated that firefighter Joseph Calhoon started with PFD back in March, and payment for PSPRS has been since June.

Action: Member Chris Stratman made a motion to accept Joseph Calhoon into PFD's PSPRS. Member Rick Tomjack seconded the motion; unanimous.

**c. Discussion regarding each board member watching the PSPRS Local Board training videos and signing the annual agreement.**

- i. Secretary Laura Mroczka explained the annual training videos need to be completed and signed off on, as well as the oath. Member Rick Tomjack questioned if this should be done annually, because it's not noted as something that needs to be completed annually in the statutes. Laura Mroczka advised she would investigate this with PSPRS.

Action: Tabled until next meeting.

**7. Adjournment –**

By motion of Chairman Clayton Cooke, and seconded by Member Rick Tomjack, the regular session of the PFD PSPRS Local Board, held on August 8<sup>th</sup>, 2025, adjourned at 8:12am.

Clayton Cooke, Board Chairman